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The Gazette of Pondicherry

PART - II

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GOVERNMENT OF PUDUCHERRY

HEALTH SECRETARIAT

(G.O. Ms. No.22, dated 26th April 2005)

NOTIFICATION

In exercise of the powers conferred by clauses (vi) and (viii) of sub-section (2) of section 143 of the Pondicherry Health Act, 1973 (No.5 of 1974), the Lieutenant – Governor, Pondicherry hereby makes the following rules, namely:-

1. (1) These rules may be called the Pondicherry Public Health (Regulation of Private Institutions) Rules, 2005.
(2) They shall extent to the whole of the Union Territory of Pondicherry.
(3) They shall come into force on and from the date of their
(4) publication in the official gazette.

2. Definition:- In these rules, unless the context otherwise requires:-

(1) “ Act” means the Pondicherry Public Health Act, 1973.

(2) “Private Institution” means the places defined as such in section 13 of the Pondicherry Public Health Act, 1973 and shall also include-

(i) A clinic catering to radiological. Biological or other diagnostic or investigative services with the aid of Laboratory or other medical equipment; and

(ii) ISM&H treatment centers like Ayurvedha massage centre, Panchakarma treatment and beauty parlours offering massages or herbal therapies;

(a) “ Ayurvedha massage center” means performing different types of external treatments / massages according to ayurvedha.

(b) “Beauty parlour offering massages or herbal therapies” means the parlours meant for massage with treatments or herbal applications having preventive / promotive / curative rehabilitative scope or allied purposes.

(c) “Panchakarma” therapies / treatment “ means offering panchakarma purification measures and therapies as per the ayurvedha.

(3) All words and expressions used in these rules and not defined therein but defined in the Act shall respectively have the same meaning as assigned to them in the Act.

3. Registration.- As required under section 14 of the Act, registration shall be a pre-condition for setting up of a nursing home or clinical establishment or any other private medical or health institution including ISM&H treatment centre.

4. Application for registration.- Any person intending to open a private medical or health institution shall make an application in Form ‘A’ appended to these rules, obtained from the Director on payment of Rs.100

at least one month before the date on which he intends to open such institution. Such application shall be accompanied by fee as prescribed under rule 10 of these rules and shall comply with the standards as prescribed under rule 5 of these rules.

5. Standards for a private health institutions / nursing home / labs. / X-ray unit / ISM & H treatment center.-

(1) Requirements of the health institutions

(a) Location and Surroundings :

The health institution shall be situated in a place having clean surroundings and shall not be adjacent to an open sewer, drain or public lavatory or to a factory omitting smoke or obnoxious odour.

(b) Building :

(i) The building used for the health institution shall comply with the relevant Town and Country Planning bye-law in force from time to time.

(ii) The rooms in the health institutions shall be well-ventilated and lighted and shall be kept in clean and hygienic conditions. Arrangements shall be made for cooling them in summer and heating them in winter.

(iii) The walls of the labour room, post-operative ward, ICU, critical care unit, neonatal and operation theatre up to a height of five feet from the floor, shall be of such construction as to render it water proof. The flooring shall be such as not permit retention or accumulation of dust. There shall be no chinks or crevices in the walls or floors.

(iv) A septic conditions shall be maintained in labour room, post-operative ward, ICU, critical unit, neonatal and in the operation theatres, etc.

(v) A bacterial, culture report to be obtained once in six months.

(vi) Adequate arrangements shall be made for isolating septic and infectious cases.

(vii) The building used for the private medical or health institutions should comply with the relevant Town and Country Planning bye law as in force and such guidelines as may be framed by the Government from time to time and the use of the premises shall conform to the land use prescribed under relevant law(s).

(viii) A separate toilet (30 sq.ft). should be provided in single room and one toilet for every 6 beds in general wards.

(c) Space accommodation for the patients, etc:

(i) The floor space in the nursing home shall be 120 sq.ft. for single bed and additional 80 sq.ft. for every additional bed in a single room.

(ii) A labour / operation theatre shall be provided with, minimum floor space of 180 sq.ft.

(iii) A duty room shall be provided for the medical officer/nursing staff on duty.

(iv) Adequate space for storage of medicines, food articles, equipments, etc. shall be provided.

(v) A therapy/massage room shall be 18' x 15' sq.ft. size and patient's waiting room in 10' x 10' sq.ft. in ISM treatment centres. Separate rooms should be made available for treating male and female patients in the massage clinics/treatment centres.

(d) Water supply:

The water used in the health institutions shall be clean and portable quality.

(2) Health clothing and sanitary requirements of staff

(i) The staff employed shall be free from contagious disease and shall be provided with clean uniforms suitable to the nature of their duties.

(ii) The workers shall be medically examined at the time of employment and periodically so examined thereafter. The worker shall be vaccinated against Hepatitis 'B'.

(iii) Proper facilities for biomedical waste disposal should be made available in the institutions as per the National Guidelines on Hospital Based Management vide ref: Z.228015/161/99H, dated 21.11-2000 of Ministry of Health and Family Welfare, Government of India.

(iv) Institutions should train all staff on universal safety procedures to handle infectious diseases including HIV / AIDS.

(3) The equipments and lines, etc.

A maternity home should have a proper labour room fitted with all the necessary instruments with a separate room for sterilization.

A nursing home where surgical operations are performed must have a well-equipped operation theatre with a separate room for sterilization. Every nursing home admitting surgical cases should have post-operative beds.

The following essential equipments must be available in every nursing / maternity / home:

- (i) Adequate number of commodes and bed-pans.
- (ii) Autoclave and instruments steriliser.
- (iii) Oxygen cylinder and necessary attachments for giving oxygen.
- (iv) Equipments for transfusions.
- (v) Adequate equipments, instruments and apparatus, etc.
- (vi) Modern equipments as is considered essential for running a nursing home /maternity home.
- (vii) Adequate quantity of bed-sheets, mattresses, pillows, blankets, row sheets and other linens as follows:

(i) Linen should be provided in the following scale:

Bed sheets	..	6 sheets per bed plus 25% reserve
Mattress	..	1 per bed plus 10% reserve
Pillows	..	2 per bed plus 10% reserve
Blankets	..	1 per bed plus 10% reserve
Draw sheets	..	6 per bed plus 25% reserve
Pillow cases	..	6 per bed plus 25% reserve

Medicines	..	Norcotics should be kept under lock and key as per the law in force.
Staff Nurses	..	One nurse for 3 beds with a minimum of 2 nurses in a health institution for 10 beds.
Midwives	..	2 midwives for 1 to 10 beds in case of maternity home only.

(ii) Details of expiry drugs to be maintained.

(iii) Emergency drug cart to be readily available.

(4) Lab facilities

General

- 500 square feet area
 - Work benches laid with ceramics tiles
 - Walls coated with washable paints
 - Sinks with elbow operated water taps
 - Profuse water supply
 - Alternate water supply
 - Cabinets for storage of chemicals
 - Prominently displayed 'Universal Precautions'
 - Two beds for emergency use
 - First –aid box with essential medicines
 - Chemicals/acid spillage containments kits
 - Proper exhaust facilities for removing fumes/vapours
 - Separate toilets for men/women
 - Separate sample collection area
 - Segregation of bio-medical and its managements.
-

The private laboratories should have separate set up for Microbiological, Pathological and Biochemical investigations with the following facilities:

Microbiology

- Technologists should be qualified D.M.L.T./B.Sc., MLT
- Laminar air should be qualified for handling samples
- Incubators
- Microscopes
- Autoclaves
- Balances
- Reagents, chemicals & media required for doing all culture and sensitivity tests, serology tests and other microbiological tests.

Pathology

- To be managed by a qualified Pathologists
 - Technologists should be qualified D.M.L.T/B.Sc.,MLT
 - Microscopes
 - Haemocytometers
 - Haemoglobinometers
 - ESR stands – Wintrobe tubes
 - Microtome
 - Tissue processing unit
 - Water baths
 - Incubators
 - Hot air ovens
 - Reagents, chemicals, stains etc. as required for carrying out all haematology work, histopathology work and blood grouping etc.
-

Biochemistry

- Technologists should be qualified D.M.L.T/B.Sc.,MLT
- Photometer
- Flame photometer
- Centrifuges
- Incubators
- Hot air ovens
- Balances
- Semi auto analyser/auto analyser
- Chemicals, reagents, etc., for all biochemical parameters as required.

For an in-house laboratory

For a laboratory functioning in hospital premises should have the following additional requirements.

- 24 hours emergency services
- Staff to support emergency service
- Qualified Microbiologist or Pathologist or Biochemist for overall supervision and reporting.

For an independent laboratory

For an independent laboratory not functioning within a hospital premises, the following additional requirements are to be met.

- Segregation of solid bio-waste
 - Incineration facility for bio-waste disposal.
 - Independent space for sample collection.
 - Exclusive facility for care of a sick patient in an emergency.
 - All emergency medicines, resuscitation equipments ready at hand.
 - Exclusive toilets for male and female patients.
 - Qualified Microbiologist or Pathologist or Biochemist for overall supervision and reporting.
-

Blood Bank

If a blood bank exist as part of a hospital or part of an independent laboratory, the mandatory provisions envisioned in the law in force for that purpose have to be strictly adhered to, after obtaining the necessary licence from the competent authority as per the provisions of Drugs and cosmetics Rules, 1945 under schedule (F).

X-ray units/MRI units/CT units

- The site and building plans are to be according to the specification of the Atomic Energy Regulatory Board.
- Necessary approval of the Division of Radiological Protection and Advisory Division of Bhaba Atomic and Research Centre, Mumbai is mandatory.
- All Radiation Protection measures for the patients, public and the staff as per the AERB regulations are to be implemented as per law in force.
- Qualified X-ray/CT/MRI technicians be available on round the clock duty for emergency case management and qualified Radiologist should be available for monitoring and reporting.

(5) Food

If the health institution provides diet to the patients it shall be prepared and served in hygienic conditions.

(6) Nursing staff

(i) One nurse shall be on duty at all times, for every ten beds or a fraction thereof in the institution. Provided that a part of nursing staff may be substituted with the prior approval of the supervising authority by other trained staff like midwife, pharmacist, dressers, etc. according to the specific needs of the institution. In health institutions providing Intensive Care Units facilities there shall be at least four nurses provided exclusively for four such beds or fraction thereof.

(ii) Massagers/massage assistants in ISM &H treatment centres should be qualified from a recognized Ayurvedha Institute with at least 6 months duration of course and separate male/female assistants should be available to treat male/female patients respectively and the services not be rendered from 9 p.m to 6 a.m. on any day.

(7) Doctor

(i) There shall be one qualified doctor holding a degree recognized by the Medical Council of India or the Medical Council of a State, round the clock for every 20 beds or fraction thereof, in the institutions. In case of institution providing intensive care facilities, there shall be at least two doctors exclusively for intensive care.

(ii) There shall be qualified doctor holding a degree in Ayurvedha medicines recognized by the Central Council of Indian Medicine and registered with a Central/State Board of Indian Medicines in case of ISM &H treatment centres.

(8) Provision of Co-operation at the time of natural calamity or disaster

In case of any natural calamity or disaster, the owner of every private medical or health institution, on being requested by the Director, co-operate and provide such reasonable assistance and medical aid as may be considered essential by the Director at the time of natural calamity or disastrous situation.

(9) Provision of co-operation to implement National Health Programmes

Private medical or health institution shall provide and co-operate to implement National Health Programmes like Family Welfare (MTP Act, PNDT Act. Etc.) Immunisation, AIDS, Leprosy, TB Control Programme (RNTCP), etc. They shall submit monthly report to the health authority concerned in the specified pro forma.

(10) Provision of display of charges

The owner of the institution shall ensure that the charges levied by the health institution for the various services available in the institution are prominently displayed.

(11) Provision of alternate power supply

The owner of the private medical or health institution shall ensure the provision of alternate power supply in case of the power failure in the health institution.

(12) Records

Separate stock register shall be maintained by the institution for-

- (i) Equipments
- (ii) Instruments and
- (iii) Linens
- (iv) Expiry of drugs
- (v) Narcotic drug records

6. Grand of certificate of registration.- The Director shall if satisfied that there is no objection to registration, register the application and issue to the applicant, a certificate of registration in Form 'B' after inspection by the designated members of the Supervising Committee constituted therefor in pursuance of rule 13, and in addition, by a Specialist in ISM &H in case of ISM &H treatment centers.

7. Display of certificate of registration.- The certificate of registration issued in respect of a private medical or health institution shall be kept affixed in a conspicuous place in the health institution.

8. Refusal to register.- The Director may refuse to register an application made under rules 4, if he satisfied.-

(a) that the applicant, or any person employed by him at the health institution, is not a qualified and fir person to carry out or to be employed at a health institution of such a description as the health institution named in the applicant; or

(b) that the health institution is not under the supervision of a person who is a qualified medical practitioner and he or she a qualified doctor / nurse is not resident in the institution, or that there is not a proper proportion of qualified nurses employed in nursing the patients in the institution; or

(c) that in the case of a maternity home it has not got in its staff a qualified midwife and a qualified medical practitioner; or

(d) that for reasons connected with the situation, construction, accommodation, staff or equipment, the nursing home or any premises used in connection therewith is or are not fit to be used for a health institution of such a description as a health institution mentioned in the application or that the nursing home or premises is or are used or to be used for purposes which are in any way improper or undesirable in the case of such health institution.

9. Renewal of registration.- (1) An application for the renewal of registration shall be made to the Director in Form 'C' appended to these rules, on payment of a fee of Rs.100.

(2) An application for renewal shall be made three months in advance before expiry of the term for which registration has been granted.

(3) The application shall be accompanied by renewal fee as prescribed in rule 11.

(4) On receipt of an application made under sub-rule (1) above, the Director, if satisfied that the standards laid down or prescribed by the Government have been strictly followed and the application is in order in all respects, and that the renewal has been duly recommended by the Supervising Committee, he shall issue a certificate of renewal of registration in Form 'D'.

10. Fees for registration.- The fees to be paid for registration shall be as under—

(a) Rs.1,000 (Rupees one thousand only) in respect of a private medical or health institution having not more than 10 beds.

(b) Rs.5,000 (Rupees five thousand only) in respect of private medical or health institution having more than 10 beds but not more than 30 beds.

(c) Rs.10,000 (Rupees ten thousand only) in respect of a private medical or health institution having 30 beds and above.

- (d) Rs.1,000 (Rupees one thousand only) in respect of X-ray institution, blood banks without in-patients and ISM & H treatment centers.
- (e) Rs.5,000 (Rupees five thousand only) in respect of Laboratory with CT scan and Rs.10,000/- (Rupees ten thousands only) for laboratory with MRI scan.

11. Fees for renewal of registration.- Fees for renewal of registration is same as that of registration as in rule 10.

12. Delay in payment.- A penalty of Rs.1000/- per month shall be charged for delay in payment of renewal fee in time.

13. Entry and inspection.- (1) A Supervising Committee shall be constituted in order to inspect and recommend to the Director, the registration / renewal of registration or otherwise of private institutions and to oversee the functioning of licensed private health institutions / nursing homes / labs. / X-ray units / ISM&H treatment centers.

(2) The members of the supervising Committee shall be as follows:

Official:

- | | | |
|--|-----|----------------------|
| (a) Medical Superintendent,
General Hospital / Maternity Hospital/
Government Hospital for Chest Diseases
(one of the member nominated by Supervising
Authority) | ... | Member |
| (b) Senior Bio-Chemist,
General Hospital, Pondicherry. | ... | Member |
| (c) Executive Engineer,
(nominated by C.E. Public Works
Department, Pondicherry). | ... | Member |
| (d) ISM & H Specialist
(nominated by Director, ISM & H). | ... | Member |
| (e) Deputy Director
(any one nominated by Director(Health) | ... | Member
Secretary. |
-

Non-official:

- | | | |
|---|-----|--------|
| (f) Two Public representatives nominated by Government | ... | Member |
| (g) One Member of Legislative Assembly Nominated by Government. | ... | Member |

Note: In the case of super –speciality hospital / clinic, a Specialist of the concerned super-specialist from State / Central Government hospital will be co-opted member of the Supervising Committee nominated by the Director.

(3) If any person refuses to allow the Supervising Committee or any other officer authorized in this regard by the Director who comes to inspect, to enter or inspect any such premises as aforesaid or to inspect any such records as aforesaid or obstructs the supervising committee or any other officer so authorized, in the execution of the powers under this section, he shall be guilty of an offence under this Act.

(14) Transfer of ownership.- (1) In case of any transfer of ownership, the transferor and transferee shall jointly communicated to the Director, the proposed transfer in ownership / proprietorship of the health institutions in Form 'E', three months in advance before such transfer is effected.

(2) The Director shall if satisfied, issue a fresh Registration Certificate in favour of the transferee, upon completion of transfer of ownership / proprietorship.

15. Credit of Fee/Fines.- Any fees received or fines paid under the Act and the rules made thereunder shall be credited to the Consolidated Funds of the State.

16. Expenses of Supervising Committee.- All expenses incurred by the Supervising Committee under and for the purpose of the Act and the rules made thereunder may be paid out of the Consolidated Fund of the State.

17. Change of address.- The owner of the private medical or health institution, shall communicate to the Director one month in advance any proposed change in his address or in the location of the institution in respect of which he is registered and should obtain a fresh licence for the new premises by following the procedures under rule 4 of these rules.

18. Change in staff.- Changes in the medical, nursing, midwifery or technical staff together with the dates on which such changes have taken place shall be communicated to the Director immediately and in any case not later than three days of such change.

19. Loss of Certificate.- In the event of the certificate of registration being lost or destroyed, the holder may apply to the Director for a fresh certificate and the Director, if he thinks fit, shall issue such duplicate certificate upon payment of a fee of Rs.1,000. A certificate issued under this rule shall be marked duplicate.

20. Records of patients admitted or children born in the health institutions.-

The owner of a health institution shall keep-

(a) In the Form 'F' appended to these rules a register of patients admitted in the health institution.

(b) A correct alphabetical index of the names of the patients admitted in the health institution.

(c) Record of health of every patient containing the following information on admission and other information, that may be required by the Director.

- (i) Year
 - (ii) Registration No.
 - (iii) Name of the patient including name of father / husband
 - (iv) Complete address
 - (v) Age
 - (vi) Sex
 - (vii) Occupation
 - (viii) Income
 - (ix) Caste
 - (x) Date of admission
 - (xi) Date of operation / delivery
 - (xii) Date of discharge
 - (xiii) Diagnosis
-
-

(d) A record of every maternity case admitted into the institution and of every child delivered.

(e) A record of all the miscarriages, abortion and still births occurring in the institution.

21. Intimation of death occurring in private medical or health institution.- If any death occurs in any private, medical or health institution, the owner of the institution shall within twenty-four hours from the occurrence of the death, furnish the following information in respect of such death to the Director together with any other information that may be required by him and to the Medical Officer of Health having jurisdiction over the area in which the health institution is situated.

- (i) Date and time of death
- (ii) Name of the deceased (in block letters)
- (iii) Name of the father / husband of the deceased
- (iv) Address (in block letters)
- (v) Gender
- (vi) Age of the deceased
- (vii) Occupation of the deceased
- (viii) Cause of death

(By order of the Lieutenant – Governor)

A. KULLAN

Deputy Secretary to Government (Health).

FORM – A

[See Rule 4]

**DEPARTMENT OF HEALTH AND FAMILY WELFARE SERVICES,
PONDICHERRY****Application for Registration of Health Establishment
(Allopathy/ISM&H)**

- | | | |
|------|---|----|
| 1. | Name of the establishment | .. |
| 2. | Complete postal address | .. |
| 3. | Name and address of the owner | .. |
| 4. | Name and address of the Residential Medical Officer | .. |
| 5. | Nature of services proposed to be offered | .. |
| 6. | Details of Building | .. |
| 6.1 | Details of site plan approved by PPA | .. |
| 6.2 | Build up area and toilet facilities | .. |
| 6.3 | No. of beds proposed | .. |
| 6.4 | Operation theatre availability and its details | .. |
| 6.5 | Labour room availability and its details | .. |
| 6.6 | Critical care beds including post operative
Beds and other details of facilities available
including space. | .. |
| 6.7 | Facilities for isolation beds | .. |
| 6.8 | Duty room for duty Doctor/Nursing staff | .. |
| 6.9 | Store room for medicines and equipments, etc | .. |
| 6.10 | Massage room for male and female patients | .. |
| 6.11 | Facilities for patients attendants | .. |
| 7. | Staff available | .. |
| 7.1 | Medical Officers/Specialists | .. |
| 7.2 | Nurses including Head Nurse | .. |
| 7.3 | Other technical and paramedical staff
with care-wise details | .. |

8.	Equipments	..
8.1	Medical and surgical-	..
	Major	..
	Minor	..
8.2	Lab equipments	..
8.3	Sterilisation equipments	..
8.4	Oxygen	..
8.5	Equipments for transfusion	..
8.6	Commodes and bed-pans	..
9.	Linen	..
9.1	Bed-sheets	..
9.2	Mattress	..
9.3	Pillows	..
9.4	Blankets	..
9.5	Draw sheets	..
10.	Water supply	..
11.	Electricity	..
12.	Alternate water supply, specify	..
13.	Ambulance	..
14.	Facilities in Radiology Department (X-ray/Ultrasound/CT scan/MRI scan)	..
15.	Willingness to co-operate at the time of natural Calamity or disaster.	..
16.	Willingness to co-operate in implementation of National Health Programme.	..

Date:

Signature of the owner

Sl.No

FORM-B

ORIGINAL

[See Rule 6]

GOVERNMENT OF PUDUCHERRY

Certificate of Registration

1. In exercise of the powers conferred under section 14 of the Pondicherry Public Health Act, 1973 read with rule 4r of the Pondicherry Public Health (Regulation of Private Institutions) Rules, 2005, the Director, Department of Health and Family Welfare Services, Pondicherry hereby grants registration to the named below for purposes of carrying out..... under the aforesaid Act and the Rules made thereunder for a period of one year ending on.....

2. This registration is granted subject to the provision in the aforesaid Act and the Rules made thereunder, and any contravention thereof shall result in suspension or cancellation of this Certificate of Registration before the expiry of the said period apart from prosecution.

- (a) Name and address of the Private Medical/Health Institution :
- (b) Purpose for which registration has been accorded :
- (c) Conditions on which certificate of Registration is granted :
- 3. Registration No. allotted :
- 4. Period of Certificate of Registration :

Date:

**Director of Health and Family Welfare Services
Government of Pondicherry**

FORM – A
[See Rule 4]
**DEPARTMENT OF HEALTH AND FAMILY WELFARE SERVICES,
PONDICHERRY**
**Application for Renewal Registration of Health Establishment
(Allopathy/ISM&H)**

- | | | |
|------|---|----|
| 1. | Name of the establishment | .. |
| 2. | Complete postal address | .. |
| 3. | Name and address of the owner | .. |
| 4. | Name and address of the Residential Medical Officer | .. |
| 5. | Nature of services proposed to be offered | .. |
| 6. | Details of Building | .. |
| 6.1 | Details of site plan approved by PPA | .. |
| 6.2 | Build up area and toilet facilities | .. |
| 6.3 | No. of beds proposed | .. |
| 6.4 | Operation theatre availability and its details | .. |
| 6.5 | Labour room availability and its details | .. |
| 6.6 | Critical care beds including post operative
Beds and other details of facilities available
including space. | .. |
| 6.7 | Facilities for isolation beds | .. |
| 6.8 | Duty room for duty Doctor/Nursing staff | .. |
| 6.9 | Store room for medicines and equipments, etc | .. |
| 6.10 | Massage room for male and female patients | .. |
| 6.11 | Facilities for patients attendants | .. |
| 7. | Staff available | .. |
| 7.1 | Medical Officers/Specialists | .. |
| 7.2 | Nurses including Head Nurse | .. |
| 7.3 | Other technical and paramedical staff
with care-wise details | .. |

8.	Equipments	..
8.1	Medical and surgical-	..
	Major	..
	Minor	..
8.2	Lab equipments	..
8.3	Sterilisation equipments	..
8.4	Oxygen	..
8.5	Equipments for transfusion	..
8.6	Commodes and bed-pans	..
9.	Linen	..
9.1	Bed-sheets	..
9.2	Mattress	..
9.3	Pillows	..
9.4	Blankets	..
9.5	Draw sheets	..
10.	Water supply	..
11.	Electricity	..
12.	Alternate water supply, specify	..
13.	Ambulance	..
14.	Facilities in Radiology Department (X-ray/Ultrasound/CT scan/MRI scan)	..
15.	No. and date of registration	:
16.	No. and date of last renewal of registration	:
15.	Willingness to co-operate at the time of natural Calamity or disaster.	:
16.	Willingness to co-operate in implementation of National Health Programme.	:

Date:

Signature of the owner

Sl.No

FORM-B

ORIGINAL

[See Rule 6]

GOVERNMENT OF PUDUCHERRY

Certificate of Renewal Registration

1. In exercise of the powers conferred under section 14 of the Pondicherry Public Health Act, 1973 read with rule 4r of the Pondicherry Public Health (Regulation of Private Institutions) Rules, 2005, the Director, Department of Health and Family Welfare Services, Pondicherry hereby grants renewal of registration to the named below for purposes of carrying out..... under the aforesaid Act and the Rules made thereunder for a period of one year ending on.....

2. This renewal of registration is granted subject to the provision in the aforesaid Act and the Rules made thereunder, and any contravention thereof shall result in suspension or cancellation of this Certificate of Renewal of Registration before the expiry of the said period apart from prosecution.

- (a) Name and address of the Private Medical/Health Institution :
- (b) Purpose for which registration has been renewed :
- (c) Conditions on which certificate of Registration is granted :
3. Registration No. allotted :
4. Period of Certificate of Renewal of Registration :

Date:

Director of Health and Family Welfare Services
Government of Pondicherry

FORM – E
[See Rule 14]

**DEPARTMENT OF HEALTH AND FAMILY WELFARE SERVICES
PONDICHERRY**

**Application for Transfer of Registration of Health Establishments
(Allopathy / ISM & H)**

1. Name of the establishments :
2. Complete postal address :
3. Name and address of the transferor :
4. Name and address of the transferee :
5. Nature of services proposed to be offered :
(details to be furnished).
6. No. and date of last registration :
7. No. and date of last renewal of registration :
8. Circumstances under which transfer is requested :
9. Whether interest on transfer is in full or in part :
10. Consent letter from the transferor and transferee :
(to be enclosed)

Witness:

Signature of transferor.

FORM 'F'
(See Rule 20)

Register of patients admitted to Private Health Institutions

Registration No.		Date:
Name of patient	:	
Address of patient	:	
Age	:	
Sex	:	
Occupation	:	
Income	:	
Caste	:	
Date of admission	:	
Date of operation/delivery	:	
Diagnosis	:	
Date of Discharge	:	
<i>Additional particulars to be filled in respect of maternity cases:</i>		
Date and time of delivery/abortion	:	
Sex of the baby whether born alive/dead	:	
The name and address of medical personnel attending to delivery.	:	
In case of death of patient/child date and time of death.	:	
Remarks, if any	:	